

MORRIS CENTRAL SCHOOL BOARD OF EDUCATION

Date of Meeting: December 21, 2017

Kind of Meeting: Regular

Board Members Present: Margaret Caezza, Wendy Moore, Mary Dugan, Emily Boss, Russell Tilley

Others Present: Matthew Sheldon, Superintendent; Katharine Smith, Principal; Staff Members Aaron Sorensen, Monica Kilts, Sarah Saggese, Mike Packard

The meeting was called to order by President Margaret Caezza at 6:30 p.m.

The minutes of the regular meeting of November 16, 2017 was approved as presented on the motion of Russell Tilley, seconded by Wendy Moore, and carried 5-0.

Correspondence: None

Public Comment: Katharine Smith thanked Monica Kilts and the Student Council for all the hard work they did for the Senior Citizen Lunch held on December 21st. Ms. Smith also thanked Doug Ernst and Anthony Hayes for the music presented at the Senior Citizen Lunch and Mike Packard and his tech classes for the work they did for the lunch. Nice job was done by all.

The Smart Bond Public Hearing was held at this time.

Monica Kilts, Sarah Saggese, and Aaron Sorensen talked the Board about their secondary special education classes. Mrs. Kilts has students in grades four through eight. She is a consultant teacher and has resource rooms for the students that need extra help. She works with the students on ELA in grades four through six and math for students in grades seven and eight. Ms. Saggese is a consultant teacher for ELA for students in grades seven and eight and has resource rooms for grades nine through twelve. She focuses on helping students get the skills they will need after they complete high school. Mr. Sorensen has a self-contained classroom for the secondary grades. He talked to the Board about changing the way we think about disabilities and presented a slide show. Mr. Sorensen said among other things he uses the symboloo website for ELA, math, social studies, google calendar, etc.

Michael Packard talked to the Board about his technology curriculum. Mr. Packard brought several examples of projects the students had completed for the Board to see. He demonstrated a pulling tractor. The students have to calibrate the weights needed to make the tractor go farther. His eighth grade class made soap. The Manufacturing class made the table decorations for the Senior Citizen Lunch. Mr. Packard showed the Board examples of students' airfoil gliders, battery candles, soap, and samples of work students did with the 3-D printer.

Superintendent's Reports:

Matthew Sheldon talked to the Board about the Budget Calendar for the 2018-2019 Fiscal Budget. The final draft of the budget will go to the Board at the April 19th Board meeting. The information has to be to the DCMO BOCES Print Shop by the beginning of April for the Budget Newsletter.

Matthew Sheldon talked to the Board about the Three-part Budget. He explained for the new Board members that there are three parts to the budget, the Administrative, Program, and Capital. The Administrative is about ten percent of the budget, Program is seventy percent and Capital is twenty percent. Mr. Sheldon said we come off a large project in 2021 and the Debt Service will drop.

Matthew Sheldon reminded the Board that the School Boards Institute's Winter Workshop for 2018 will be held on January 25th. The deadline for enrolling is January 12th. Mr. Sheldon asked to Board to let him know if they wanted to attend.

Matthew Sheldon talked to the Board about the Email Usage Handbook. He reminded the Board that emails are subject to FOIL and that they are not allowed to take a vote via email.

Matthew Sheldon talked to the Board about the Smart Bond and Technology Grants. The Smart Bond part of the capital project has been sent to the state. With Smart Bond money you have to pay first and then put

in for reimbursement. Besides Smart Bond, there is an E-Rate 2 Grant which can be used for internal connections, switches, maintenance, etc. We are eligible for approximately \$52,000 and it is 80% aided. There is also a Schedule N Grant of about \$30,000 that can be used for cameras and security system, etc. This is 100% aided. The Smart Bond capital project can be changed by 25% without re-approval.

Principal's Reports:

Katharine Smith talked to the Board about student achievement and assessments. The Five Week period ended on December 15th. For the first quarter 96 of 153 students (64%) were on either Honor Roll, High Honor Roll, or the Principal's List compared to 52% for the first quarter of 16-17. First quarter for 17-18, 27 of 153 students (18%) were failing one or more classes compared to 27% for the first quarter of 16-17. In January, the following Regents exams will be given, Global History (5 students), Algebra 2/Trig (1 student) and possibly Living Environment (1 student). Mid-terms will be given January 18, 19, 22, and 23. We will be doing block schedule again this year for mid-terms.

Katharine Smith talked to the Board about starting a Science Club. Heather Grant and Vidya Nagarur would like to start a Science Club. There are 10 students interested in the club at this time. They are not asking for any additional funding. They are looking at different grants that they can apply for to get some funding. The club would be doing the Envirothon and Morris Adopt-a-Stream. Possibly take water samples from the Butternut Creek for water analysis. The Science Club will be on the January agenda for Board approval.

Katharine Smith talked to the Board about the upcoming events. Christmas Break is December 22 through January 2. Spirit Week is January 8 through January 12.

Be It Resolved upon recommendation of the Superintendent, that the Board of Education of the Morris Central School District approve the following:

The following business items 1 through 8 were approved as presented on the motion of Mary Dugan, seconded by Russell Tilley, and carried 5-0:

1. Approval of Warrants # 29, 30, 31, 32, 33, 34, and 35, as presented.
2. Approval of the Treasurer's Report for the month of October 2017, as presented.
3. Approval of the Central Treasurer's Reports for the months of September, October, and November 2017, as presented.
4. **Be It Resolved** that the Board of Education of the Morris Central School District approves the following resolution for the purchase and bonding of buses to be voted on by the public on February 8, 2018:

RESOLVED THAT THE BOARD OF EDUCATION OF THE MORRIS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF ONE 65-PASSENGER PROPANE SCHOOL BUS AND ONE SCHOOL CAR, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$150,460, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH SUM OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD, as attached. (See Attachment #1)

5. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Smart Bond Plan as presented.
6. Approval of the Budget Calendar for the 2018-2019 Budget was approved as presented.

7. **Be It Resolved** that the Board of Education of the Morris Central School District approves the correction to the school tax refund approved at the November Board meeting. The correct amount of the school tax refund is \$684.56 not \$37.00 to Joan Peterson, Tax Map #187.00-1-48.00 for an adjustment for the ENHANCED STAR.
8. **Be It Resolved** that the Board of Education of the Morris Central School District approves the agreement with Unadilla Valley School District to share a Physical Therapist. The Morris Central School District agrees to pay Unadilla Valley \$15,436 for the services of a .2 FTE Physical Therapist for the 2017-2018 school year, retroactive to September 1, 2017.

The following personnel items 1 through 5 were approved as presented on the motion of Wendy Moore, seconded by Emily Boss, and carried 5-0:

1. Approval of the resignation of Riccardo Osuna as a regular-run bus driver, retroactive to December 1, 2017.
2. Approval of Charles Jenison as a probationary cleaner retroactive to November 20, 2017. Mr. Jenison's salary is \$22,880, prorated November 20, 2017 through June 30, 2018.
3. Approval of Daniel Pelkey as a long-term substitute to cover Teresa Kane's maternity leave retroactive to December 8, 2017 through approximately January 25, 2018. Mr. Pelkey's stipend will be \$190.00 per diem with no benefits.
4. Approval of Krysten Robinson as a substitute teacher (NC), until completion of her certification, for the 2017-2018 school year.
5. Approval of Carlena Johnson as a permanent substitute effective January 3, 2018. Ms. Johnson's stipend is \$105.00 per diem and is eligible for single health insurance with a 20% contribution.

Public Comment: Margaret Caezza thanked Aaron Sorensen, Monica Kilts, Sarah Saggese, and Mike Packard for their presentations.

Mike Packard said he has been asked about the possibility of starting an Odyssey of the Mind Group again.

The Board went into executive session at 7:46 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and CSE on the motion of Wendy Moore, seconded by Mary Dugan, and carried 5-0.

The Board came out of executive session at 8:35 p.m. on the motion of Russell Tilley, seconded by Emily Boss, and carried 5-0.

On the motion of Wendy Moore, seconded by Russell Tilley, and carried 5-0, the IEP's of the specified CPSE students' plans #3041 was approved as presented. Students' Individual Education Plans (IEP) was viewed online, in executive session, on an as needed basis.

On the motion of Mary Dugan, seconded by Emily Boss, and carried 5-0, the IEP's of the specified CSE students' plans #2332, 2926, 2368, 3043, 2406, 2642, and 2690, was approved as presented. Students' Individual Education Plans (IEP) was viewed online, in executive session, on an as needed basis.

The Board adjourned at 8:37 p.m. without further discussion on the motion Russell Tilley, seconded by Emily Boss, and carried 5-0.

Respectfully submitted,



Judy B. Matson
District Clerk

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF EDUCATION
CALLING FOR PUBLICATION OF NOTICE REGARDING VOTE ON PROPOSITION

At a regular meeting of the Board of Education of the Morris Central School District, New York, held at the District Offices, Morris, New York, on the 21st day of December, 2018:

PRESENT: Margaret Caezza, Wendy Moore, Mary Dugan, Emily Boss,
Russell Tilley

ABSENT: None

Mary Dugan presented the following resolution and duly moved that it be adopted and was seconded by Russell Tilley:

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Morris Central School District shall be held at the main entrance of the Morris Central School Building on Thursday, February 8, 2018, between the hours of 12:00 noon and 8:00 P.M., for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF
MORRIS CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Morris Central School District shall be held at the main entrance of the Morris Central School Building on Thursday, February 8, 2018, between the hours of 12:00 noon and 8:00 P.M.. The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE MORRIS CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF ONE 65-PASSENGER PROPANE SCHOOL BUS AND ONE SCHOOL CAR, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$150,460, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH SUM OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

DATED: December 21, 2017
Morris, New York

Judy B. Matson
District Clerk
Morris Central School District, New York

3. At such meeting taxes to be levied by installments will be proposed for authorized indebtedness providing for payment of the acquisition of school buses at an estimated **aggregate** maximum cost of not to exceed \$150,460. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk's designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

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STATE OF NEW YORK }
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COUNTY OF OTSEGO } ss:

I, the undersigned clerk of the Morris Central School District, DO HEREBY CERTIFY as follows:

1. A regular meeting of the Board of Education of the Morris Central School District, State of New York, was held on December 21, 2017, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Board.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, and that all members of said Board had due notice of said Meetings and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Morris Central School District this 21 day of December, 2018.

Judy B. Matson
District Clerk